

February 26, 2007

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26th day of February, 2007, in the conference room of the Cleveland County Office Building by Vice-Chairman George Skinner. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

George Skinner, Vice-Chairman
Rusty Sullivan, Member
Dorinda Harvey, Secretary

Chairman Bill Graves was absent.

Others present were: Christine Brannon, Tammy Howard, David Batton, Jim Helm, Joan Barker, Sandra DeSelms, Sylvia Martin, Peggy Laizure, Maureen Hammonds, Neil Vickers, Lindsay Bailey, and Sherry Autry.

Vice-Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of February 20, 2007, and there being no additions or corrections, Rusty Sullivan moved that the minutes be approved. George Skinner seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #HD-1317 – Janitorial Service Contract for the Cleveland County Health Department located at 224 S. Chestnut, Moore, Oklahoma. The bid term will be for one-year (1) with the option to renew up to two (2) more consecutive years. The bids, each accompanied by the properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Bonus Building Care	Capitol Cleaning	AEA Environmental	JaniKing		
BID: #HD-1317	1					
DEPT: Health Department						
DATE OPENED: 2-26-07						
List of Individual Items		2	3	4	Awarded To:	
Janitorial Service Contract for the Cleveland County Health Dept. located at 224 S. Chestnut, Moore, OK.					Bonus Building Care on 2-26-07	
MONTHLY TOTAL:		\$950.00	\$885.00	\$1,005.00	\$1,369.00	
CONVENIENCE LABOR PER HOUR:		\$15.00	\$15.00	\$15.00	\$14.00	
CARPET CLEANING PER SQ. FT:		\$0.15	\$0.13	\$0.12	\$0.12	
Exceptions:		N/A	N/A	N/A	N/A	
Contact Person:		Sean Murray	Perry Day	Elijah Adeoye	Kari Baker	
Telephone Number:	720-9900	236-1656	701-1594	943-5464		
Fax Number:	949-1234	236-1679	701-1706	943-1828		
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	Yes		

George Skinner moved, seconded by Rusty Sullivan, to accept the bids and to award and/or reject at a later date.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Vice-Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Neil Vickers.

Mr. Vickers stated during this 7-day reporting period the average population per day at the Cleveland County Detention Center was 200 prisoners. This average is 8 less than the previous week. During this week’s period the Sheriff’s Office transported 10 prisoners to other jurisdictions after hearings were conducted in the Cleveland County Court System. District Judges released one prisoner held for court costs and finds only after new terms were set. At present, 16 prisoners have been placed on electronic monitoring. Over the past weekend from February 16, until Monday morning, February 19, 94 people were arrested and booked into the detention center. Of that 94, 57 were held on state charges with 13 of those remaining in jail on Monday morning. Thirty-seven of the 94 arrested were on municipal charges. The City of Moore arrested 14 with 3 remaining in jail, Noble arrested 1 and none are remaining in jail. Norman arrested 22 with 6 remaining in jail. At the time of this report,

the jail holds 9 municipal prisoners – 8 for Norman and 1 for Moore. Through the four-day holiday weekend, 21 people were arrested for public intoxication and 22 for driving under the influence. Mr. Vickers will continue to monitor the jail population and make recommendations when possible.

George Skinner moved, seconded by Rusty Sullivan, to accept the report.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to rescind the Resolution expressing support for a joint land use study among Tinker Air Force Base and surrounding communities. Two Elected Officials are to be appointed to serve on the JLUS Policy Committee and two administrative or planning staff needs to be appointed to serve on the JLUS Technical Work Group.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution expressing support for a joint land use study among Tinker Air Force Base and surrounding communities. George Skinner and Dorinda Harvey are to serve on the JLUS Policy Committee and Dan Cary and Bob Wood are to serve on the JLUS Technical Work Group.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution Designating Rusty Sullivan as Official Board Member of ACCO District #5, Circuit Engineering District's Board of Directors.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the FY2008 Contract - Alternatives to Detention/Transportation between the Board of County Commissioners and the State of Oklahoma Office of Juvenile Affairs.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Treasurer and R. K. Black, Inc., for a black and white copy overage charge of \$0.0106 on two Kyocera model KM5035 Copiers S/N#M3011997 and S/N#M3011996. Amounts will be paid quarterly beginning October 1, 2006, thru September 30, 2007, and will very due to usage.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Treasurer and Financial Equipment Company for the following equipment: Glory GFR-S80 Currency Discriminator S/N#36111 at a prorated unit price of \$226.00 and a Citizens Model 3550 Printer S/N#0691724 at a prorated unit price of \$42.00 effective February 14, 2007, to October 1, 2007.
The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Treasurer and Sooner Copy Machines for 7 Sharp AR-M455NB Printers with a per copy charge of \$.0075 for black and white copies; 7 Sharp MX-4501N and 1 Sharp AR-P450 with a per copy charge of \$.0075 for black and white and \$.075 for color copies; 1 Sharp AR-BC260 with a per copy charge of \$.0095 for black and white and \$.08 for color copies; 1 Hewlett Packard 4250 with a per copy charge of \$.05 and 1 Destroyit 4003 paper shredder at \$16.75 per month beginning November, 2006 to June 30, 2007. Amount will vary due to usage. This agreement is a replacement to the previous due to equipment that was missed on the original service contract.
The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Detention Services Agreement between the Cleveland County Commissioners and Community Works for Juvenile Detention Services from December, 2006, thru June 30, 2007, in the amount of \$19.31 per day per child.
The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution Disposing of Equipment a Kent Dura Vacuum Inventory Number SM460-7. This item is from Building Maintenance and is to be junked.
The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution Disposing of Equipment a 1987 Gray 4-door Honda Accord, Oklahoma Tag#997-XBD, VIN#1HGCA5643HA107746. This item is from the Sheriff's Office and is to be sold at public auction.
The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. D392-022 1979 Dump Truck
- b. D348-002 Low Boy Trailer
- c. D301-025 Pickup
- d. D301-103 Pickup
- e. D301-106 Pickup
- f. D302-134 1988 Dump Bed
- g. D337-20 99 Thumb Unit
- h. D332-15 Tractor, Loader Backhoe
- i. D430-17 Tiger Mower, Sidemount
- j. D337-23 Tiger Sweeper
- k. D348-42 Controlled Horizontal Discharge Truck Body
- l. D323-10 Dozer
- m. D403-01 Welder

(The above items are from District #2 and are to be declared surplus to be taken to the Statewide County Equipment Auction on March 10, 2007.)

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$15,490.32.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the February, 2007, following Cash Fund Appropriations.

a. District Attorney's Incarceration Costs	\$ 198.70
b. Sheriff's Service Fee Fund	37,525.03
c. Sheriff's Commissary Fee Fund	7,770.25
d. Sheriff's Courthouse Security Service Fee Fund	750.00
e. Sheriff's Donation Fund	1,000.00
f. Sheriff's Federal Share Revenue	843.07
g. Sheriff's Jail Fund	5,066.80
h. Sheriff's Revolving Fee Fund	29,655.81
i. Treasurer's Certification Fee Fund	6,180.00
j. Commissioners Bldg. Fund	1,038.72

k. County Clerk’s Lien Fee	14,251.72
l. County Clerk’s Preservation Fee Fund	30,206.98
m. County Assessor’s Revolving Fund	2,184.00
n. Court Clerk’s Revolving Fund	10,736.45
o. Highway Unrestricted Fund	433,475.67
p. Bridge Capital Improvement	1,021.92
q. Fair Board Fund	6,517.10
r. Drug Court Revolving Fund (Adult)	800.80

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Lapsed Balances for FY2005-2006 for the following Cash Fund Appropriations.

a. Sheriff’s Service Fee Fund	\$ 3,387.84
b. Sheriff’s Revolving Fee Fund	893.71
c. Treasurer’s Certification Fee Fund	2,169.68
d. Highway Unrestricted Fund	132,422.68

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the January, 2007, monthly report of the Paula Roberts, Election Board Secretary.

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
07-4157 – SL2	Summit Mailing & Shipping	\$ 400.00
07-4169 – SM2	Copelin’s Office Center	2,500.00
07-4170 – SM2	J & R Windows & Glass	1,000.00
07-4171 – SM2	Chemsearch	1,000.00
07-4172 – SM2	Paradise Equipment Services	2,500.00
07-4177 – B2A	UniFirst	175.00
b. Highway Fund		
07-4145 – T2A	Dub Ross Co.	1,500.00
07-4146 – T2A	Lawson Products	750.00
07-4150 – T2A	Steve’s Wholesale Distributors	1,000.00
07-4164 – T2A	Industrial Specialties	750.00

	07-4166 – T2A	Bruckner’s Truck Sales	1,500.00
c. Health Fund			
	07-4137 – MD2	OnLine Telecom	1,000.00
d. Sheriff’s Service Fee Fund			
	07-4173 – CFB2	Noble Hardware	200.00
	07-4174 – CFB2	Quality Towing Service	250.00
	07-4175 – CFB2	Binswanger Glass	500.00
e. Sheriff’s Commissary Fund			
	07-4176 – CFBC2	Thompson Commissary Supply	8,500.00
f. Sheriff’s Revolving Fund			
	07-4183 – CFBRE2	Ben E. Keith	2,000.00
	07-4184 – CFBRE2	Sysco Food Services	5,000.00
	07-4185 – CFBRE2	U. S. Foodservice	2,000.00
	07-4186 – CFBRE2	U. S. Foodservice	250.00

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

07-2185 – T2A	07-3378 – CFB2
	07-3598 – CFB2
07-1542 – CFBC2	

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY06/07</u>	
a. General Fund	\$ 1,019,010.28
b. Highway Fund	174,781.71
c. Health Fund	5,150.38
d. Sheriff’s Service Fee Fund	5,227.76
e. Sheriff’s Commissary Fund	1,340.25
f. Sheriff’s Revolving Fund	16,312.40
g. Treasurer’s Certification Fee Fund	6,380.77

h. County Clerk’s Preservation Fee Fund	2,971.33
i. County Clerk’s Lien Fee Fund	7,312.54
j. Fair Board Fund	2,629.84

The vote was: George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Sylvia Martin inquired about items 2 and 3 under new business on the agenda concerning Tinker Air Force Base. Ms. Martin asked if this was a new organization or is it something that is ongoing?

David Batton, Assistant District Attorney, stated this is a Federal Program that is conducted through the United States Government to surrounding communities on Tinker Air Force Base. It is a land use study to determine whether or not Tinker Air Force Base is interfering with any public use of land and it includes fly over areas. Cleveland County butts up to the traffic pattern areas so we are included in it and so are all of the other surrounding communities that surround Tinker Air Force Base. Basically what is being done is supporting the operation of Tinker Air Force Base.

Ms. Martin stated that one was being abandoned and then there is another one.

Mr. Batton said it was to name the people that were going to be on the particular two committees. Instead of just doing one blank order they came back with a more specific order.

Tammy Howard, Purchasing Agent, requested that the Board rescind there motion to table the awarding and/or rejecting of County Bid #HD-1317 as the Health Department would like to go an award the bid.

George Skinner moved, seconded by Rusty Sullivan, to rescind the accepting and awarding later of County Bid #HD-1317.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

Upon the request of Tammy Howard, George Skinner moved, seconded by Rusty Sullivan, to accept the bids and to award County Bid #HD-1317 to Bonus Building Care for \$950.00 per month, convenience labor \$15.00 per hour, and carpet cleaning of \$0.15 per square foot. Ms. Howard stated this is not the low bidder, but there have been problems with the low bidder in the past.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes.

Motion carried.